



2021-22 JENKS PUBLIC SCHOOLS

RETURN TO LEARN PLAN

Our Mission: Jenks Public Schools, inspired by a tradition of excellence, is committed to the shared responsibility of preparing all learners for productive, responsible citizenship in an ever-changing world.

Our Vision: Jenks Public Schools, a community of diverse learners, creates opportunities for all through a commitment to innovation, collaboration, and continuous improvement.

Jenks Public Schools' Return to Learn Plan will continue to be reviewed and updated in conjunction with a consultation committee consisting of internal and external stakeholders.

LEARNING OPTIONS

IN-PERSON LEARNING PreK-12

In this option students will:

- Remain enrolled in Jenks Public Schools
- Attend school daily ([see JPS calendar](#)) in a face-to-face classroom environment
- Engage in a variety of learning experiences with teachers and peers
- Access educational technology supports
- Access courses and activities offered at Jenks Public Schools
- Access guidance and counseling, media, and other student programs as needed
- Participate in distance learning days on District Collaboration Days ([JPS 2021-22 Instructional Calendar](#))

School sites will remain open for in-person instruction unless COVID-19 case numbers within the District necessitate a transition to temporary distance learning.

TROJAN CONNECT (K-8 FULL-TIME VIRTUAL AS SPACE ALLOWS)

Trojan Connect is a full-time, online learning environment option for students at Jenks Public Schools enrolled in grades K-8.

Students enrolled in Trojan Connect use educational software to complete lessons and assignments, supplemented by synchronous instruction and supplemental activities.

Trojan Connect instructors monitor student progress in the course management system and provide support for students in the program.

Trojan Connect is designed to be a year-long program to establish a consistent learning model for students. The program works best when students remain in the program for an entire year. For students who may not be thriving in the program or for parents who want to transition back to in-person learning, accommodations may be made on a case-by-case basis. Moving from virtual to in-person means shifting district resources in order to find the right placement for the student. Any move a student wants to make is contingent upon staffing capacity.

In order to be successful, it is required that students have internet access from home or elsewhere as well as parent/guardian supervision. Students and families should understand learning in a virtual environment requires and reinforces important life skills such as time management and consistency of effort. Students who have been most successful in the Trojan Connect environment create and maintain a routine of scheduled learning activities that are conducive to focus on instruction and assessment. Trojan Connect students will be responsible for all rules and regulations set out in the student handbook including those regarding attendance, plagiarism, and academic honesty.

Enrollment applications for new and returning students in grades K-6 may be completed online. Students are placed based on capacity and staffing. Requests for Trojan Connect for students in grades 7 & 8 are completed during spring enrollment conferences or upon successful enrollment in Jenks Public Schools. Not all requests will result in placement.

More information about Trojan Connect can be found on the jenksps.org website under Quicklinks and Trojan Connect.

VIRTUAL COURSEWORK (GRADES 9-12, AS SPACE AND SCHEDULES ALLOW)

Virtual coursework is available for students in grades 9-12 as individual courses are selected. Not all courses in the high school planning guide are available as a virtual option. Courses offered as virtual learning options are listed under the Trojan Connect/Virtual section in the high school course planning guide.

Students enrolled in virtual courses use educational software to complete lessons and assignments, supplemented by synchronous instruction and supplemental activities.

Instructors of virtual coursework monitor student progress in the course management system and provide support for students in the program.

Requests for virtual courses for students in grades 9-12 may be completed during spring enrollment conferences or upon successful enrollment in Jenks Public Schools. Not all requests will result in placement.

MASKS

The Jenks Public Schools Board of Education voted on September 9, 2021, to approve a temporary mask requirement for all students, employees, and visitors while indoors on district property. The mask requirement will go into effect on Tuesday, September 14. The Board of Education was able to take this action due to a temporary injunction filed by an Oklahoma District judge which places a hold on the enforcement of Oklahoma Senate Bill 658. The temporary mask requirement will remain in place until revised or suspended by the Board of Education.

Simultaneously, the District will apply the temporary mask requirement to JPS buses effective Tuesday, September 14.

To maximize protection from the Delta variant and reduce the risk of spread, the CDC recommends universal masking for all students, employees, and visitors to K-12 schools regardless of vaccination status. JPS will continue to provide a mask to any student, staff member, or visitor upon request.

If a parent/legal guardian or eligible student (age 18+) indicates wearing a mask is not possible due to medical, religious, or strong personal reasons, the parent/legal guardian or eligible student may request an exemption in writing by completing the opt-out form found on the JPS website and submitting it to the correct school site. The completed form may be emailed to the contact at your student's school site listed below or delivered to the main office of that school site. If you choose to email the form, please put "opt-out form" in the subject line of the email. PLEASE NOTE: Only a signed and completed copy of the exemption form will revoke the mask requirement for your student. Once your form is submitted, you may assume it has been approved unless you hear from the district.

East Elementary

Main Office in Building C

Email completed form to: Denise Hill at denise.hill@jenksps.org

Northwest Elementary

Email completed form to: Myra Baker at myra.baker@jenksps.org

Southeast Elementary

Email completed form to: Lindy Risenhoover at lindy.risenhoover@jenksps.org

West Elementary

Main Office in Building D

Email completed form to: Christina Wilson at christina.wilson@jenksps.org

East Intermediate

Email completed form to: Kim Dyer at kim.dyer@jenksps.org

West Intermediate

Email completed form to: Michelle Sumner at michelle.sumner@jenksps.org

Middle School

Email completed form to: Larry Ravenscroft at larry.ravenscroft@jenksps.org

Freshman Academy

Email completed form to: Judi Thorn at judi.thorn@jenksps.org

Alternative Center

Email completed form to: Michelle Meehleder at michelle.meehleder@jenksps.org

High School

Main Office in Building 6

Email completed form based on student last name:

Last name A–D email to Karen Carpenter at karen.carpenter@jenksps.org

Last name E–K email to Kim Graham at kim.graham@jenksps.org

Last name L–Q email to Jennifer Henry at jennifer.henry@jenksps.org

Last name R–Z email to Tricia Smart at tricia.smart@jenksps.org

Although many will agree and many will disagree with the decision to require masks, we want our students and employees to be healthy, and we want our schools to remain open for in-person learning. The safety of students and employees is always a priority at Jenks Public Schools.

Please remember, parents/guardians are expected to screen their child for [COVID-19 symptoms](#) prior to sending them to school each day. Students should stay home if experiencing symptoms of COVID-19 or any other illness.

Masks will be available for students, employees, and visitors who wish to wear one.

CONTACT TRACING IN COMBINATION WITH ISOLATION AND QUARANTINE, IN COLLABORATION WITH THE STATE, LOCAL, TERRITORIAL, AND TRIBAL HEALTH DEPARTMENTS

MONITOR FOR SYMPTOMS

Parents/guardians are expected to screen their child for COVID-19 symptoms each day prior to sending their student to school. The chart below is from the Oklahoma State Department of Health.

"A" SYMPTOMS	"B" SYMPTOMS
Fever of 100.4 or higher	Nasal Congestion/Stuffiness
Sore Throat	Runny Nose

New Cough	Muscle/Body Aches
Difficulty Breathing	Fatigue
Diarrhea or Vomiting	Chills
New Loss of Taste or Smell	Nausea
	Loss of Appetite
	Elevated Temperature but lower than 100.4
	New Onset of Severe Headache
PERSON SHOULD STAY HOME OR BE SENT HOME FROM SCHOOL WHEN THEY HAVE:	
One (1) of the “A” Symptoms OR	
Three (3) of the “B” Symptoms	

Students exhibiting symptoms of COVID-19 or who have a fever of 100.4 degrees or higher while at school will be sent to the nurse’s office and isolated until parents can pick up the child and seek a medical opinion.

POSITIVE CASES

Oklahoma State Statute Title 63 Section 1-507, states, *no person having a communicable disease shall be permitted to attend a private or public school, and it shall be the duty of the parent or guardian and the school of such person to exclude from the school such person until the expiration of the period of isolation or quarantine ordered for the case, or until permission to do so shall have been given by the local county health department or the State Department of Health.*

In accordance with the Statute above, students who have tested positive for COVID-19 shall not attend school for a period of ten (10) days from the date of the onset of symptoms or from the date of a positive test if no symptoms are present. Parents/guardians should contact their child’s site and notify of the positive case.

CONTACT TRACING AND QUARANTINE

Contract tracing protocols will be deployed at the site/building level when the school is notified of a positive case. Parents will be notified via email if their child is in close contact with a person who tests positive for COVID-19.

What does “close contact” mean?

- Spent at least 15 minutes or more at a distance of six feet or closer to a positive case, or
- Had direct physical contact with the person, or
- Shared eating or drinking utensils with them, or
- Came into contact with their respiratory droplets (e.g., they coughed or sneezed on you).

State and local health departments and the CDC recommend quarantine for those who are in close contact with a COVID-19 positive individual. Students who come into close contact with a COVID-19 positive individual should self-monitor for symptoms and may return to school or self-quarantine with no attendance penalty. Students who choose to self-quarantine will follow the make-up work policy at their site ([see Parent/Student Handbook](#)). Families who choose quarantining will be able access assignments through Canvas.

STRATEGIES TO REDUCE RISK OF EXPOSURE

ACCESS TO SCHOOL BUILDINGS FOR PARENTS AND VISITORS

Parents or visitors will be allowed in building lobbies or main offices for scheduled appointments or assisting with approved volunteer activities. School sites will have the flexibility to approve volunteer activities. All visitors must check in through the School Safe ID system.

ACTIVITIES, ARTS, AND ATHLETICS

Extra-curricular activities, the arts, clubs, and athletics play an important role in a student's educational experience. All school-sponsored activities and athletic teams will continue to adhere to guidelines put in place by the District.

BACK TO SCHOOL MEETINGS AND ACTIVITIES

Information about Back to School meetings and activities will be sent through email, posted on school site webpages, and shared on social media pages. Information will also be posted on the District website and social media pages. Parents and guardians are asked to complete the online Back to School Registration process. A letter was mailed with detailed instructions on how to complete this process which includes updating contact information confirming your child is registered for the upcoming school year. Registration Gateway opened on Tuesday, July 20, 2021. [CLICK HERE](#) for more information.

BUS TRANSPORTATION

The health and safety of bus passengers and drivers is a priority for Jenks Public Schools. This is even more important in the age of COVID-19. Alongside general rules for hygiene, operating yellow buses with windows down, disinfecting between routes, and weekly deeper cleaning already in effect, focus has also been on how best to use air-conditioning systems on special education and activity trip (Trojan Pride) buses.

Masks are strongly encouraged for students and employees on all buses. Buses will run as normal during times of in-person learning, and all buses will have extra masks and hand sanitizer on board. All JPS buses will have masks and hand sanitizer available for student use. All regular route yellow buses will lower windows (when weather allows) and be cleaned and disinfected after morning routes and again when afternoon routes are completed.

District bus operators take several measures to reduce the possibility of the virus spreading throughout the passenger area in all air-conditioned buses. Primarily, the air-conditioning systems are used in fresh-air mode and without recirculation. The air conditioning system on buses moves much more air in the student/driver compartment than the air conditioning systems on personally owned vehicles. This is due to the large area inside a bus, amount of uninsulated glass, and a large metal roof collecting heat. All of these must be cooled to provide a comfortable passenger temperature. When these vehicles are set to fresh air mode, a large amount of clean outside air is brought into the passenger/driver area while simultaneously exhausting an equal amount of air from inside the bus. This ensures bus riders constantly receive a large supply of clean outside air. Transportation experts estimate that when systems are in fresh air mode, the risk of transmitting virus is very low ([US Fleet Management, 2021](#)).

Providing a safe environment while continuing to enhance student's learning experiences through field trips is the focus of JPS. Parents/guardians who are uncomfortable with their student riding on the bus are always welcome to visit with the site principal about alternate activities.

HANDWASHING AND RESPIRATORY ETIQUETTE

HAND WASHING/SANITIZING

Washing and/or sanitizing hands frequently is one of the easiest ways to protect against infection. Throughout the school day, students will be reminded to wash their hands with soap and water for at least 20 seconds prior to eating, and especially after sneezing, coughing, or blowing their nose. Students and staff members will also have access to alcohol-based hand sanitizer in classrooms and other common areas and are expected to regularly wash or sanitize hands throughout the day.

CLEANING AND MAINTAINING HEALTHY FACILITIES, INCLUDING IMPROVING VENTILATION

CLEANING PROTOCOLS

During the school day, staff will clean commonly touched surfaces inside classrooms, while maintenance personnel will clean commonly touched surfaces in common areas. At the end of each scheduled event or school day, the District's cleaning contractor will clean frequently

touched surfaces and objects. A CDC-approved disinfectant agent is also sprayed through rooms and coats commonly touched surfaces after cleaning.

AIR FILTERS

Improved heating, ventilation and air conditioner filters have been installed in all District buildings that will filter one hundred percent (100%) of a room's air every eight (8) hours and capture 95% of COVID-19 droplets.

WATER FOUNTAINS

Each school site is equipped with water bottle filling stations. Students and staff members are encouraged to bring and refill non-breakable water containers.

MODIFYING FACILITIES TO ALLOW FOR PHYSICAL DISTANCING

CLASSROOM SEATING

Social distancing is encouraged. Classroom desks and common areas are arranged in cohorts to maximize distance between students as space allows, while also promoting collaborative learning and instructional best practices.

CAFETERIA

Students will socially distance to the extent possible and will be encouraged to eat and transition to recess limiting their time in the cafeteria. Additional outdoor seating space has been added at secondary sites creating more seating options. Students may wash or sanitize their hands before going through a food line or sitting down to eat in the cafeteria. Hand sanitizer and hand-sanitizing stations are available in cafeterias at all school sites. Breakfast and lunch are free to all students for the 2021-22 school year.

DIAGNOSTIC AND SCREENING TESTING

The District will collaborate with local public health officials, in compliance with applicable privacy laws, including FERPA, IDEA, and PPRA, on such matters as recommending testing for those who are symptomatic and will communicate with families about checking their students for symptoms and positive cases where close contact may have occurred.

District medical staff will maintain a list of local providers and are able to share locations to schedule appointments for diagnostic/screenings as needed with staff/students/families.

EFFORTS TO PROVIDE VACCINATIONS TO SCHOOL COMMUNITIES

Oklahoma State Statute Title 70 Section 1210.190 (SB 658), effective July 1, 2021, restricts school districts from requiring a COVID-19 vaccine for students. State and local health departments and the

CDC recommend COVID-19 vaccines for those eligible. Through a partnership with the Muscogee Nation, an on-site vaccination clinic was available to students, staff, and members of the Jenks Public Schools community before the beginning of the 2021-22 school year. The District may partner with the Muscogee Nation to provide vaccinations for eligible students, staff, and members of the Jenks Public Schools community, as needed.

APPROPRIATE ACCOMMODATIONS FOR CHILDREN WITH DISABILITIES WITH RESPECT TO HEALTH AND SAFETY POLICIES

Students receiving special education services will be provided modifications and accommodations per Individual Education Plan (IEP). When necessary, District health and safety policies not addressed by a student's IEP will be reviewed on a case-by-case basis. Students' Individualized Education Plans will continue to include a contingency plan for extended periods of distance learning.

COORDINATION WITH STATE AND LOCAL HEALTH OFFICIALS

Tulsa Health Department and the Oklahoma State Department of Health provide support and resources to the District in areas of health and safety. The District remains in contact with the Tulsa Health Department and the Oklahoma State Department of Health concerning COVID-19 guidelines and safety protocols enacted in our local area and state.

MENTAL HEALTH AND WELLNESS

Jenks Public Schools provides resources to help support the mental health and well-being of students and staff. Our students have access to counseling at school by District counselors and by licenced counselors provided through a partnership with community mental health agencies. Staff members are offered free and confidential counseling and other resources through the District's Employee Assistance Program.

Revised September 9, 2021

