

# JENKS PUBLIC SCHOOLS

## PROFESSIONAL DEVELOPMENT

### PEER OBSERVATION REQUEST

Name: \_\_\_\_\_ Date: \_\_\_\_\_

On which standards/benchmark will you focus? \_\_\_\_\_

What is the skill/lesson you want to improve? \_\_\_\_\_

Who do you want to observe and why? \_\_\_\_\_

Name of Person to Observe: \_\_\_\_\_ Date: \_\_\_\_\_

Time: \_\_\_\_\_ Location: \_\_\_\_\_

Which of the following professional development standards apply to this observation?

#### Process Standards

- Uses disaggregated student data to determine adult learning priorities, monitor progress, and help sustain continuous improvement. (Data-Driven)
- Uses multiple sources of information to guide improvement and demonstrate its impact. (Evaluation)
- Prepares educators to apply research to decision making. (Research-Based)
- Uses learning strategies appropriate to the intended goal. (Design)
- Applies knowledge about human learning and change. (Learning)
- Provides educators with the knowledge and skills to collaborate. (Collaboration)

#### Content Standards

- Staff development that improves the learning of all students:
- Prepares educators to understand and appreciate all students, create safe, orderly and supportive learning environments, and hold high expectations for their academic achievement. (Equity)
- Deepens educators' content knowledge, provides them with research-based instructional strategies to assist students in meeting rigorous academic standards, and prepares them to use various types of classroom assessments appropriately. (Quality Teaching)
- Provides educators with knowledge and skills to involve families and other stakeholders appropriately. (Family Involvement)

Employee Signature: \_\_\_\_\_

Signature of Person Being Observed: \_\_\_\_\_

#### PRIOR APPROVAL REQUIRED

Site PD Chairperson Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal/Administrator's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

After observation is complete, post the information to the bottom of your professional development transcript.  
Send a completed copy of this document to the PDC for validation.

Important Note: Each 60 minutes of observation equals 1 PD point. No more than three (3) PD points per year may be earned through peer observation. Substitutes for Peer Observation activities cannot be funded through Project 311.