

**Jenks Public Schools, ISD No. 5**  
**Board of Education Regular Meeting Agenda**  
**January 16, 2017, 5:00 p.m.**  
**Education Service Center, Board Room**  
**211 East A Street**  
**Jenks, OK 74037**

**I. Call Meeting to Order**

**II. Roll Call**

**III. Pledge of Allegiance to Flag**

**IV. Special Recognition**

**A. National School Board Recognition Month - Jenks Public Schools Board of Education**

Stacey Butterfield

**V. Public Comments - (Restricted to specific agenda item as listed for this meeting.)**

**VI. Excellence in Education Reports**

**A. Freshman Academy**

Judi Thorn

**B. Child Nutrition**

Pat Meadows

**C. Planetarium**

Dan Zielinski

**VII. Consent Agenda**

**A. Motion and possible vote to approve or disapprove the following General Consent Agenda, items A - W, (per attached)**

**VIII. School Operation**

**A. Monthly construction report and discussion**

Jeffrey Beyer

**IX. Finance**

**A. Report, review, discussion, and acknowledgement of the Jenks Public Schools audit for fiscal year 2015-2016 conducted by Independent Auditors Sanders, Bledsoe, and Hewett**

Cody Way/Eric Bledsoe

**B. Review and discussion of the general operating funds, revenue and expenditure budget, Treasurer's reconciled cash report and investment portfolio**

Cody Way

**X. Personnel**

**A. Discussion, consideration, and vote to approve or disapprove the following new positions for the 2016-2017 school year:**

Dana Ezell

**1. Administrative – General Funds**

**a. 1.0 Assistant Principal – Northwest Elementary**

**2. Certified – General Funds**

**a. 1.0 Intern Principal – Northwest Elementary**

**B. Motion and possible vote to accept or reject resignations received since agenda posting**

Dana Ezell

**XI. New Business**

**XII. Adjournment**

**A. Motion and possible vote to adjourn meeting**

Name of Person Posting Notice      Kim Bourke, Clerk of the Board



Signature

Posted this 13<sup>th</sup> day of January, 2017, at 5:00 p.m., enclosed in the bulletin case, located at the south entrance of the Jenks Public Schools Education Service Center, 211 East A Street, Jenks, OK.

Individuals requiring signing accommodations should notify the Clerk or Deputy Clerk of the Board at least 24 hours in advance of meeting time.

**GENERAL CONSENT AGENDA**  
**January 16, 2017**

**VII. APPROVE OR DISAPPROVE THE FOLLOWING GENERAL CONSENT AGENDA ITEMS A – W**

**A. RECOMMEND APPROVAL of Resignation – Certified**

- |                                |      |            |
|--------------------------------|------|------------|
| 1. Kirsten Hilsheimer          | Eff: | 12/20/2016 |
| 2. Christine Elizabeth Redmond | Eff: | 01/20/2017 |

**B. RECOMMEND APPROVAL to Hire – Certified Temporary Contract**

- |                           |  |
|---------------------------|--|
| 1. Janell Ann Carter      | .5 Speech Language Pathologist – West Elementary |
| 2. Aubrey Ann Hercyk      | American Sign Language Teacher – High School     |
| 3. Rebecca Faye Robnett   | .5 Speech Language Pathologist – East Elementary |
| 4. Mareah Noel Shropshire | Spanish Teacher – Middle School                  |

**C. RECOMMEND APPROVAL to Hire – Certified Substitute**

- |                       |      |            |
|-----------------------|------|------------|
| 1. Maria Batson       | Eff: | 02/06/2017 |
| 2. Sally Lagrone Ross | Eff: | 02/15/2017 |

**D. RECOMMEND APPROVAL to Hire – Adjunct Coach**

- |                            |   |
|----------------------------|---|
| 1. Makenzie Kaye Carpenter | Slow-Pitch Softball Assistant – Athletics |
|----------------------------|---|

**E. RECOMMEND APPROVAL of Request for Leave without Pay – Certified**

- |                         |          |                         |
|-------------------------|----------|-------------------------|
| 1. Shea Deanne Taber    | One day  | 01/27/2017              |
| 2. Sophia Lorena Quiroz | Two days | 02/20/2017 & 02/21/2017 |

**F. RECOMMEND APPROVAL of Termination – Classified**

- |                             |      |            |
|-----------------------------|------|------------|
| 1. Amalia Jeanette Derubeis | Eff: | 12/20/2016 |
| 2. Maria Gonzales           | Eff: | 01/09/2017 |

**G. RECOMMEND APPROVAL of Retirement – Classified**

- |                    |      |           |
|--------------------|------|-----------|
| 1. Eva G. Kasinger | Eff: | 6/30/2017 |
|--------------------|------|-----------|

**H. RECOMMEND APPROVAL of Resignation – Classified**

- |                          |      |            |
|--------------------------|------|------------|
| 1. Charles Wilson Conley | Eff: | 12/20/2016 |
|--------------------------|------|------------|

**I. RECOMMEND APPROVAL of Reassignment – Classified**

- |                      |       |   |
|----------------------|-------|---|
| 1. Melanie A. Ellis  | From: | Teacher Assistant, 40hrs/9mos – East Intermediate             |
|                      | To:   | Administrative Assistant, 40hrs/10mos – East Intermediate     |
|                      | Eff:  | 01/04/2017  |
| 2. Stacy Lynn Farrel | From: | Teacher Assistant, 40hrs/12mos – Early Childhood Center       |
|                      | To:   | Childhood Instructor II, 40hrs/12mos – Early Childhood Center |
|                      | Eff:  | 12/05/2016  |

3. Liz C. Guinn From: Assistant Manager, 40hrs/9mos – East Intermediate Cafeteria  
To: Manager, 40hrs/9mos – East Intermediate Cafeteria  
Eff: 01/04/2017
4. Christopher Bryan Mayhue From: Bus Driver, 25hrs/9mos – Transportation  
To: Bus Driver, 25hrs/9mos – Transportation & Noon Duty, 10hrs/9mos – East Intermediate  
Eff: 12/16/2016
5. Mitchell Lee Parker From: Bus Driver, 25hrs/9mos – Transportation  
To: Bus Driver, 25hrs/9mos – Transportation & Temporary Bus Assistant, 10hrs/9mos – Transportation  
Eff: 01/04/2017
6. Latonya Bernice Patterson From: Bus Driver, 25hrs/9mos – Transportation & Noon Duty, 10hrs/9mos – East Elementary  
To: Bus Driver, 25hrs/9mos – Transportation  
Eff: 01/20/2017
7. Andrew Roy Reyna From: Teacher Assistant, 35hrs/9mos – East Intermediate  
To: Teacher Assistant, 40hrs/9mos – East Intermediate  
Eff: 01/04/2017

**J. RECOMMEND APPROVAL to Hire – Classified**

1. Justin Wade Kay Paraprofessional, 35hrs/9mos – East Intermediate  
2. Paul Miller Bus Driver, 25hrs/9mos – Transportation  
3. Rebecca Sue Repke Teacher Assistant, 35hrs/9mos – West Elementary  
4. Jessica Brook Scoggins Teacher Assistant, 35hrs/9mos – East Intermediate  
5. Alexandra Page Staton Teacher Assistant, 25hrs/9mos – Early Childhood Center  
6. Adam N. Wallace Assistant Site Maintenance, 35hrs/10mos – East Elementary  
7. Trisha Lee Zielinski Temporary NAE Teacher Assistant, 15hrs/9mos – West Intermediate

**K. RECOMMEND APPROVAL of Request For Leave without Pay – Classified**

1. Thane Kevin Bowles One day 12/12/2016  
2. Melissa Sue Embry Four days 01/17/2017 thru 01/20/2017  
3. Jennifer N. Hoog Two days 04/27/2017 & 04/28/2017  
4. Laurie B. Martin One-half day 12/05/2016  
5. Raquel Thurman One day 12/05/2016

**L. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract**

1. Amanda Jan Cook Winter Guard Assistant – High School Band  
2. Stacey L. Cremin Career Shadowing Assistant – Volunteer Program  
3. Michael Anthony Deer Stage Crew – High School Performing Arts Center  
4. Fredon Fatah Temporary Interpreter – Student Programs  
5. Carter Benjamin Fox Wrestling Clock Operator – Athletics  
6. Grant Fox Wrestling Clock Operator – Athletics  
7. Twang Kham Temporary Zomi/Burmese Newsletter Translation – Student Programs  
8. Yasmin Mahjoub Temporary Interpreter – Student Programs  
9. Sarah Elizabeth Miller High School Meet Lifeguard – Athletics

- |                      |  |
|----------------------|--|
| 10. Anushka Patel    | Temporary Interpreter – Student Programs |
| 11. Daymon P. Sherin | Winter Guard Designer – High School Band |

**M. RECOMMEND APPROVAL to Hire – Adjunct – Community Education**

- |                          |   |
|--------------------------|---|
| 1. Mesa Lee Ostervold    | Assistant Coach – Jenks Trojan Lacrosse |
| 2. Charles Jessup Porter | Assistant Coach – Jenks Trojan Lacrosse |

**N. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract – Community Education**

- |                            |  |
|----------------------------|--|
| 1. Callie J. Crase         | Scorekeeper and/or Clockrunner – Jenks Trojan Hoops          |
| 2. Shannon Lee Davis       | Parent Series Teacher – JCE Site Grant                       |
| 3. William Randall Finrock | Pre-Season Clinic Coordinator – Jenks Trojan Hoops           |
| 4. Romney Oualline Nesbitt | Parent Series Teacher, Art Classes – JCE Site Grant          |
| 5. Nathan Osborne          | Scorekeeper and/or Clockrunner – Jenks Trojan Hoops          |
| 6. Victoria Renee Perez    | STEM Club – JCE Site Grant                                   |
| 7. Lacee Danielle Sanchez  | Parent Series Teacher – JCE Site Grant                       |
| 8. Darwin E. Thompson      | Scorekeeper and/or Clockrunner – Jenks Trojan Hoops          |
| 9. Kimberly Kay Whetsen    | Pre-Season Clinic Assistant Coordinator – Jenks Trojan Hoops |
| 10. Daniel C. Zielinski    | Secrets of the Sky – Brochure Classes                        |

**O. RECOMMEND APPROVAL of Donated Sick Leave per Policy 2.28.13**

1. Vicki Jo Hughes

**P. RECOMMEND APPROVAL of Substitute Teachers for 2016-2017, as Listed on Appendix A**

**Q. RECOMMEND APPROVAL of Emergency Transfer Requests, as listed on Appendix B**

**R. RECOMMEND APPROVAL of Agreements and Contracts for Professional Services:**

<u>Vendor</u>	<u>Service</u>
1. Barlow Education Management Services, LLC	Child Nutrition Training Program
2. Dr. Lisa Cromer	Professional Development
3. Creative Learning Systems	Stem LAB – Northwest Elementary
4. Creative Learning Systems	Stem LAB – West Intermediate
5. Michael Fling	Theatrical Directing Services
6. Dr. Elizabeth (Bea) Keller-Dupree	Professional Development
7. Stephen Casey Matalavage	Choreography for the Musical
8. Lindsay R. Redman	Professional Development – Concept Based Learning and Curriculum Development
9. ZFX Flying Effects	Service Agreement

**S. RECOMMEND APPROVAL of the following donations:**

1. \$500.00 from Central States Orthopedics to Jenks High School Boys Lacrosse Club
2. \$500.00 from Kiwanis Club of Jenks America to Jenks Community Education Parents as Teachers Program

**T. RECOMMEND APPROVAL of Annual Plan Document for the Section 125 Flexible Benefit Plan with Employees Group Insurance Division and American Fidelity Assurance Company**

**U. RECOMMEND APPROVAL for the transfer of excess Capital Improvement Funds to Sinking Fund**

- V. **RECOMMEND APPROVAL** of Minutes of Regular Board Meeting December 5, 2016, and Special Board Meeting December 20, 2016
  
- W. **RECOMMEND APPROVAL** of Encumbrance Purchase Orders numbered: 1701978 - 1702281, Activity Fund Transfers, Community Education Report, and attached Accounts Payable for Bond Fund(s), Building Fund(s), Child Nutrition Fund, General Fund, Medical Insurance Fund, School Activity Funds, and Ratification of December 2016 Payrolls, previously approved by the Board upon which checks have been issued; and authority to issue payrolls during January 2017

\*\*\*\*\*END OF GENERAL CONSENT AGENDA\*\*\*\*\*

**APPENDIX A  
SUBSTITUTE TEACHERS  
2016-2017**

1. Arrica D. Bailey
2. Allison A. Bradley
3. Daniel E. Chesser
4. Thelma Lee Griffith
5. Bethany Phillips
6. Katherine M. Sanderlin
7. Jessica Scoggins
8. Lisa M. Svendsen
9. Toni Washington

**Campus Police Reserve Officer**

1. Paul L. Rinkel

Regular Board Meeting  
January 16, 2017

**APPENDIX B**  
**STUDENT TRANSFER REQUESTS**  
**2016-2017**

**RECOMMEND APPROVAL** of the following Emergency Transfer File Numbers:

1. E-17-45