

**Jenks Public Schools, ISD No. 5**  
**Board of Education Special Meeting Agenda**  
**September 29, 2016, 5:00 p.m.**  
**Education Service Center, Board Room**  
**211 East A Street**  
**Jenks, OK 74037**

**I. Call Meeting to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Public Comments - (Restricted to specific agenda item as listed for this meeting)**

**V. Consent Agenda**

**A. Vote to approve or disapprove the following General Consent Agenda, items A - T, (per attached)**

**VI. Executive Session**

**A. Motion, discussion, consideration, and vote to enter into executive session:**

**1. Pursuant to Oklahoma Stat. Tit. 25, 307(B)(1), for the purpose of discussing the Superintendent's evaluation and contract(s)**

**B. Motion and vote to acknowledge return to open session**

**C. Receipt of sealed executive session minutes from Board President**

**VII. School Operation**

**A. Discussion, consideration, and possible vote to approve or disapprove endorsement of the 2017 OneVoice Legislative Agenda**

Stacey Butterfield

**VIII. Personnel**

**A. Discussion, consideration, and possible vote to approve, disapprove, or modify the Superintendent's contract(s)**

Melissa Abdo

**B. Vote to accept or reject resignations received since agenda posting**

Dana Ezell

**IX. Adjournment**

**A. Vote to adjourn meeting**

Name of Person Posting Notice Kim Bourke, Clerk of the Board

  
Signature

Posted this 28<sup>th</sup> day of September, 2016, at 5:00 p.m., enclosed in the bulletin case, located at the south entrance of the Jenks Public Schools Education Service Center, 211 East A Street, Jenks, OK.

Individuals requiring signing accommodations should notify the Clerk or Deputy Clerk of the Board at least 24 hours in advance of meeting time.

**GENERAL CONSENT AGENDA**  
**September 29, 2016**

**V. APPROVE OR DISAPPROVE THE FOLLOWING GENERAL CONSENT AGENDA ITEMS A – T**

**A. RECOMMEND APPROVAL of Resignation – Certified**

1. Laura Elaine Benson Kemp                      Eff:    09/19/2016
2. Karisa Thea Anne Semon                        Eff:    09/23/2016

**B. RECOMMEND APPROVAL to Hire – Certified Substitute**

1. Christine Ellen Grigsby                        Eff:    01/01/2014

**C. RECOMMEND APPROVAL of Request for Leave without Pay – Certified**

1. Kristi Lynnette Foreman                      Three days      11/08/2016, 01/17/2017 & 01/18/2017
2. Mary J. Hester                                    Five days        09/09/2016, 09/12/2016, 09/13/2016, 10/12/2016 & 10/13/2016
3. Shea Deanne Taber                            Two days        09/29/2016 & 09/30/2016

**D. RECOMMEND APPROVAL of Resignation – Classified**

1. Felipe Duenas                                  Eff:    05/23/2016
2. Amanda Renee Kelley                        Eff:    09/22/2016
3. Angelique Monique Knox                    Eff:    09/09/2016
4. Candice Annik Krueger                      Eff:    09/19/2016

**E. RECOMMEND APPROVAL of Retirement – Classified**

1. Nanette L. Jones Neafus                      Eff:    10/07/2016

**F. RECOMMEND APPROVAL of Reassignment – Classified**

1. Reyna Becerra Azimi                        From: Child Nutrition Worker I, 30hrs/9mos – High School Cafeteria  
To: Child Nutrition Worker I, 35hrs/9mos – High School Cafeteria  
Eff: 09/09/2016
2. Mary Ann Carlisle                            From: Administrative Assistant, 40hrs/10mos & 36hrs/2mos –  
Warehouse/Printshop  
To: Administrative Assistant, 35hrs/12mos – Warehouse/Printshop  
Eff: 09/25/2016
3. Tammy Davis                                  From: Bus Driver, 25hrs/9mos – Transportation  
To: Bus Driver, 25hrs/9mos – Transportation & Noon Duty Assistant,  
10hrs/9mos – Middle School  
Eff: 09/06/2016
4. Vung Z. Mann                                From: ELD Liaison, 20hrs/10mos – Student Programs  
To: ELD Liaison, 20hrs/10mos & Temporary ELD Liaison, 15hrs/10mos –  
Student Programs  
Eff: 08/28/2016



**J. RECOMMEND APPROVAL to Hire – Adjunct – Community Education**

- |                        |   |
|------------------------|---|
| 1. Holly E. Akbar      | Gymnastics Assistant Coach, USAG Compulsory Team – Jenks Gymnastics |
| 2. Sarah Grace Whipple | Aquatic Fitness Instructor – Jenks Trojan Aquatic Center            |
| 3. Sylvia Zhu          | Gymnastics Dance Instructor – Jenks Gymnastics                      |

**K. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract – Community Education**

- |                          |   |
|--------------------------|---|
| 1. Hayden John Curtis    | Swim Lesson Assistant – Jenks Trojan Aquatic Center   |
| 2. Rachel Ann Schlittler | Gymnastics Class Instructor – Jenks Trojan Gymnastics |

**L. RECOMMEND APPROVAL of Donated Sick Leave per Policy 2.28.13**

1. Angela Beth Wood

**M. RECOMMEND APPROVAL of Extra Duty Assignments and Contracts for 2016-2017, as listed on Appendix A**

**N. RECOMMEND APPROVAL of Substitutes for 2016-2017, as listed on Appendix B**

**O. RECOMMEND APPROVAL of Substitute Teacher Assistants for 2016-2017 – Community Education, as listed on Appendix C**

**P. RECOMMEND APPROVAL of Child Nutrition Procurement Plan 2016-2017**

**Q. RECOMMEND APPROVAL of Agreements and Contracts for Professional Services:**

<u>Vendor</u>	<u>Service</u>
1. Dr. Lisa Cromer	Professional Development
2. Emily Jackson	Yoga for 55+ Class
3. Professional Software for Nurses, Inc.	Affirmation of Renewal of Software Agreement

**R. RECOMMEND APPROVAL of Agreements and Contracts for Federal Programs Private Non-Profit School Services:**

<u>Vendor</u>	<u>Service</u>
1. ACT, Inc.	Learning Management Support Services Purchase Agreement

**S. RECOMMEND APPROVAL of Owner of Record Assignment for Tracy Thomas to serve as the designated owner of the Intuit merchant account on behalf of the Community Education Department of Jenks Public Schools**

**T. RECOMMEND APPROVAL of the following donations:**

1. \$2500.00 from Williams designated for use by the High School Robotics Team
2. \$500.00 from Red Dog Construction LLC in sponsorship of East Elementary's Dynamic Dad's Fun Day
3. 85 cookbooks from the Pioneer Woman, Ree Drummond, donated to Oklahoma Association Elementary School Principals Administrator of the Year/Distinguished Principal, Michelle Sumner, for the National Conference in Washington, D.C.

\*\*\*\*\*END OF GENERAL CONSENT AGENDA\*\*\*\*\*

**APPENDIX A**  
**EXTRA DUTY ASSIGNMENTS AND CONTRACTS**  
**2016-2017**

Name	Location	Description
Cash, Mechell C.	DIST	504 Coordinator
Combes, Alison Nicole	DIST	504 Coordinator
Fennell-Conch, Allison Mary	DIST	504 Coordinator
Fouts, Shianne Skye	HS	Commencement Assistant
Gelfand, Avi Arun	DIST	Title I Parental Involvement Site Rep
Hardy, Anita Beth	HS	PAC Coordinator
Horn, Michael S.	DIST	7th Hour Secondary
Katibeh, Kacy Anne	DIST	504 Coordinator
Mayfield, Amber Elizabeth	FA	Math Club / Mu Alpah Theta
Meister, Alicia Kaye	DIST	504 Coordinator
Niemann, Laura Katherine	DIST	504 Coordinator
Parnell, Robin Lynn	DIST	Piano Tuning Coordinator
Rampey, Rebecca Lee	HS	Professional Development Committee
Rubey, Mark T.	DIST	504 Coordinator
Stark, Joy Alene	FA	Math Club / Mu Alpah Theta
Talkington, Lynette Marie	NW	Northwest Site Principal
Vanzee, Eric Sean	DIST	504 Coordinator
Williams, Tara Elizabeth	DIST	504 Coordinator
Wilson, Elizabeth Ann	DIST	504 Coordinator
Winters, Edith Frink	DIST	504 Coordinator
<b>\$26,783.12</b>		

**APPENDIX B  
SUBSTITUTE TEACHERS  
2016-2017**

1. LaTasha Andrea Anderson
2. Emilyn Ann Arbital
3. Tonia Brown
4. Luci Dawn Clark
5. Janelle Collins
6. Shannon Brooks Cornwell
7. Michele Marie Cotton
8. Shannon B. Cromwell
9. James Fields
10. Earle Gabbin
11. Yiren Gallagher
12. Andrew Phillips Horowitz
13. Rory Morgan Kinsey
14. SarahJane Mouttet
15. Antonia E. Parchuri
16. Jayne Elaine Parton
17. Hannah Peer
18. Christine M. Peet
19. Harshlata Sood
20. Raymond H. St. John
21. Lauren Nicole Stanley
22. Camille Yvonne Thomas
23. Michael J. Toomey

Special Board Meeting  
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**APPENDIX C**  
**SUBSTITUTE TEACHER ASSISTANTS – COMMUNITY EDUCATION**  
**2016-2017**

1. Rory Kinsey
2. John Baylor Kittelson