

**Jenks Public Schools, ISD No. 5**  
**Board of Education Regular Meeting Agenda**  
**October 2, 2017, 5:00 p.m.**  
**Education Service Center, Board Room**  
**211 East A Street**  
**Jenks, OK 74037**

**I. Call Meeting to Order**

**II. Roll Call**

**III. Pledge of Allegiance to Flag:**

*Annabelle Rachelle Doolin and Jordyn Anthony Estes*

Middle School Students

**IV. Special Recognition**

**A. National Merit Semi Finalists**

David Beiler

**V. Public Comments - (Restricted to specific agenda item as listed for this meeting.)**

**VI. Excellence in Education Reports**

**A. Middle School**

Nick Brown

**B. Purchasing**

Doug Karnes

**VII. Consent Agenda**

**A. Motion and possible vote to approve or disapprove the following General Consent Agenda, items A - R, (per attached)**

**VIII. Teaching and Learning**

**A. Discussion of student assessment and accountability**

Stacey Butterfield/Lisa Muller

**IX. School Operation**

**A. Discussion of potential dates and items for Bond Election in FY2017**

Stacey Butterfield/Cody Way

**B. Discussion, consideration, and possible vote to approve or disapprove to declare RECO Enterprises as a non-responsible bidder and reject their bid of \$258,558.00 for the District's Secured Entries Project**

Roger Wright

**C. Discussion, consideration, and possible vote to approve or disapprove to accept the lowest responsible bidder for the District's Secured Entry Projects at East Elementary – Building A and E, West Elementary – Building D, East Intermediate Building A and Jenks Middle School**

Roger Wright

**D. Discussion, consideration, and possible vote to approve or disapprove the lowest responsible bid for the Middle School Athletic Project – bid package 4A / Masonry**

Jeffrey Beyer

**E. Discussion, consideration, and possible vote to approve or disapprove the assignment of the lowest bid of bid package 4A / Masonry to LD Kerns as Construction Manager**

Jeffrey Beyer

**F. Monthly construction report and discussion**

Jeffrey Beyer

**X. Finance**

**A.** Review and discussion of the general operating funds, revenue and expenditure budget, Treasurer's reconciled cash report and investment portfolio

Cody Way

**XI. Personnel**

**A.** Discussion, consideration, and possible vote to approve or disapprove the following new position for the 2017-2018 school year:

Dana Ezell

**1.** Classified – General Funds

**a.** .5 Early Childhood Assistant (Temporary), 15 hours/9 months – West Elementary

**B.** Motion and possible vote to accept or reject resignations received since agenda posting

Dana Ezell

**XII. Executive Session**

**A.** Motion, discussion, consideration, and possible vote to go into executive session:

**1.** Pursuant to Okla. Stat. tit. 25, § 307(B)(3) (Supp.2007), for the Purpose of Discussing the Appraisal of Real Property

**B.** Motion and possible vote to acknowledge return to open session

**C.** Receipt of sealed executive session minutes from Board President

**XIII. New Business**

**XIV. Adjournment**

**A.** Motion and possible vote to adjourn meeting

Name of Person Posting Notice

Kim Bourke, Clerk of the Board



Signature

Posted this 29<sup>th</sup> day of September, 2017, at 5:00 p.m., enclosed in the bulletin case, located at the south entrance of the Jenks Public Schools Education Service Center, 211 East A Street, Jenks, OK.

Individuals requiring signing accommodations should notify the Clerk or Deputy Clerk of the Board at least 24 hours in advance of meeting time.



2. Micah Andrew Samuelson AVID Tutor – Freshman Academy/High School

**I. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract – Community Education**

- |                                |  |
|--------------------------------|--|
| 1. Begona Draeger              | Spanish Classes – JCE Brochure Classes             |
| 2. Suzanne L. Giddens          | Computer Coding – JCE Brochure Classes             |
| 3. Gabriele E. Gonzales        | Computer Class – JCE Brochure Classes              |
| 4. Angela May Harris           | Art Classes for Students – JCE Brochure Classes    |
| 5. Rachel Michelle Hughes      | Archery and iPlay – JCE Brochure Classes           |
| 6. Todd N. Humphrey            | All About Birds – JCE Brochure Classes             |
| 7. Pengpeng Jiang              | Computer Coding and Chinese – JCE Brochure Classes |
| 8. Herbert C. Jones            | Car Care – JCE Brochure Classes                    |
| 9. Peggy Sue Morrow            | Archery and Wii Play – JCE Brochure Classes        |
| 10. Torry Marie Nunnelee       | ACT Prep – JCE Brochure Classes                    |
| 11. Jahyi Hu Ling Lin Pettus   | Chinese – JCE Brochure Classes                     |
| 12. Kylie J. Schneider         | Computer Coding – JCE Brochure Classes             |
| 13. Susan C. Sparks            | ACT Prep – JCE Brochure Classes                    |
| 14. Angela Suzanne Timmons     | Computer Coding – JCE Brochure Classes             |
| 15. Erica Belle Marie Trammell | ACT Prep Class – JCE Brochure Classes              |
| 16. Brenda Jean Wilson         | Computer Coding – JCE Brochure Classes             |

**J. RECOMMEND APPROVAL of Extra Duty Assignments and Contracts for 2017-2018, as Listed on Appendix A**

**K. RECOMMEND APPROVAL of Substitute Teachers for 2017-2018, as Listed on Appendix B**

**L. RECOMMEND APPROVAL of agreements and contracts for Professional Services:**

**Vendor**

**Service**

- |  |  |
|--|--|
| 1. Allstar Ballroom Dance Co.                  | Ballroom Dance Classes   |
| 2. Amazing Athletes of Eastern Oklahoma        | Sports Based Fitness Course  |
| 3. Broken Arrow Public Schools                 | Mentoring Healthy Parents Program Contract of Financial Responsibility |
| 4. Bricks 4 Kidz                               | Engineering Using Lego Bricks Course                                   |
| 5. Brian Bryan                                 | After School and Evening Karate Course                                 |
| 6. Andrew Cantrell                             | Golf Lessons   |
| 7. Stephan Casey                               | Musical Choreography   |
| 8. Kim Miller Clark                            | Premiere Pom and Cheer Course  |
| 9. Cornerstone Educational Consulting Services | Consultation Services  |
| 10. Crisis Prevention Institute                | Instructor Certification Program                                       |
| 11. Nancy Crow                                 | Zentangle Course   |
| 12. Phil Curtis                                | Fly Tying Clinic   |
| 13. Trish Davis                                | Violin Course  |
| 14. Doubletree by Hilton Warren Place          | Event Catering Agreement   |
| 15. Paul Hardy                                 | Line Dance Course  |
| 16. Rhonda Hobbs                               | Jewelry Making Course  |
| 17. Scott Hood                                 | Fly Fishing Course   |
| 18. Instructure                                | Statement of Work – Student Dashboard Changes                          |
| 19. Emily Jackson                              | Yoga for 55+ Course  |
| 20. Judy's Gymnastics Apparel                  | On-site Gymnastics Apparel   |
| 21. Mad Science                                | Science Course   |
| 22. Michael Madden                             | Computer Course  |
| 23. Marriot Tulsa Hotel Southern Hills         | Group Sales Agreement  |
| 24. Kendra McCaslin                            | Piano Course for Kids and Adults                                       |
| 25. Kevin McKinney                             | CPR/First Aid & Babysitter Safety Course                               |

- |  |   |
|--|---|
| 26. Dr. Larry L. Mullins                     | Clinical Supervision  |
| 27. Operation Aware                          | Operation Aware Program - Prevention Education                    |
| 28. Holly Peevyhouse                         | Photography Course  |
| 29. Jaime Resendiz                           | Disney Vacation Planning Course                                   |
| 30. Joyce Sandifer                           | Arts and Crafts Course  |
| 31. Amanda Scroggs                           | Tennis Course   |
| 32. Sooner Commercial Cleaning               | Addendum – West Intermediate Expansion                            |
| 33. Jessica Sprengel                         | Fitness Bootcamp Course   |
| 34. Sports Photos USA                        | Meet Photography Contract   |
| 35. Ken Stamatis                             | Professional Development- Adolescent Literacy (R.E.A.L.) Training |
| 36. Studer Education                         | Stakeholder Surveys   |
| 37. Such a Voice                             | Voice Over Class  |
| 38. SWAT Volleyball Club                     | Facility Rental Agreement   |
| 39. Tippi Toes Dance Company                 | Dance/ Hip Hop Course   |
| 40. Total Source for Hearing Loss and Access | Sign Language Course  |
| 41. Tulsa Community College                  | Teacher Education Program Agreement                               |
| 42. Tulsa Juniors Volleyball Club            | Facility Rental Agreement   |
| 43. Ultimate Performance Volleyball Club     | Facility Rental Agreement   |
| 44. Michael Waters                           | Chess Course  |
| 45. Warnaco Swimwear Inc.                    | Team Sponsorship Agreement  |
| 46. Young Rembrandts Drawing Classes         | Drawing Course  |

**M. RECOMMEND APPROVAL** of Memorandum of Understanding with Camp Fire Green Country, Inc. for Jenks East Elementary School Camp Fire Club.

**N. RECOMMEND APPROVAL** of Sole Source Affidavit to purchase Automatic Logic Building Management Controls in the amount of \$14,005.00 from ES2 Engineering Systems and Energy Solutions.

**O. RECOMMEND APPROVAL** of Donations for the East Intermediate Trojan Tough 5K Fun Run/Walk:

1. \$1,500.00 from Cooper & Chockley Orthodontics
2. \$1,000.00 from Barber & Bartz
3. \$1,000.00 from Christner Trucking
4. \$1,000.00 from Sooner Cleaning
5. \$1,000.00 from Southern Agriculture
6. \$1,000.00 from Tulsa Soccer Club
7. \$744.30 from Kendra Scott
8. \$500.00 from Aeron Group, LLC
9. \$500.00 from Claiborne & Company
10. \$500.00 from Ladner & Eldredge, PLLC
11. \$500.00 from Signature Pools
12. \$500.00 Walman Real Estate

**P. RECOMMEND APPROVAL** of the Gifted Advisory Committee Members for School Year 2017-2018.

**Q. RECOMMEND APPROVAL** of Minutes of Regular Board Meeting September 11, 2017, and Special Board Meeting September 25, 2017.

**R. RECOMMEND APPROVAL** of Encumbrance Purchase Orders numbered: 1800934-1801228, Activity Fund Budget(s) and Transfers, Community Education Report, and attached Accounts Payable for Bond Fund(s), Building Fund(s), Child Nutrition Fund, General Fund, Medical Insurance Fund, School Activity Funds, and Ratification of September 2017 Payrolls, previously approved by the Board upon which checks have been issued; and authority to issue payrolls during October 2017.

**APPENDIX A  
 EXTRA DUTY ASSIGNMENTS AND CONTRACTS  
 2017-2018**

| Site | Name                     | Description  |
|------|--------------------------|--|
| HS   | Bradley, Cindi Lu        | Science Olympiad                                       |
| HS   | Brown, Jinafer Jane      | AVID Site Team Member                                  |
| HS   | Brown, Jinafer Jane      | French Club  |
| HS   | Brown, Jinafer Jane      | National Honor Society                                 |
| HS   | Brown, Jinafer Jane      | Professional Development Committee                     |
| HS   | Brown, Jinafer Jane      | World Language Department Chair                        |
| HS   | Bushyhead, Dale Wayne    | Technology Team Member                                 |
| EE   | Cates, Shelby Layne      | Lighthouse Coordinator                                 |
| HS   | Catterson, Kimberly Dawn | Advisory Curriculum Coordinator                        |
| HS   | Catterson, Kimberly Dawn | Counselor 12 Days                                      |
| HS   | Catterson, Kimberly Dawn | Testing Co-Coordinator                                 |
| HS   | Catterson, Kimberly Dawn | Senior Awards Assembly                                 |
| HS   | Cook, Randy Van          | FFA  |
| DIST | Daves, Jennifer Louise   | ELL/ELD Coordinator 18 Days                            |
| HS   | Dennis, Paula Branch     | Testing Co-Coordinator                                 |
| HS   | Dennis, Paula Branch     | Site Intervention Team Coordinator                     |
| HS   | Desrochers, Paula Renee  | Art Club   |
| HS   | Dick, Tiffany Lynn       | Advisory Curriculum Coordinator                        |
| HS   | Dick, Tiffany Lynn       | FCCLA  |
| HS   | Dillingham, Kelli D.     | World Language Mentor                                  |
| DIST | Dismukes, Barbara J.     | ESY Supervision 20 Days                                |
| EE   | Emerson, Mandy Carol     | AAK Coordinator  |
| EE   | Felty, Sharon J.         | Veteran's Concert                                      |
| HS   | French, Patti E.         | Advisory Curriculum Coordinator                        |
| HS   | French, Patti E.         | Counselor 12 Days                                      |
| HS   | French, Patti E.         | Counselor Lead   |
| HS   | French, Patti E.         | Testing Co-Coordinator                                 |
| DIST | Greathouse, Janna Lynn   | ESY Supervision 20 Days                                |
| HS   | Hemm, Mary Frances       | Virtual School Coordinator                             |
| HS   | Hercyk, Aubrey Ann       | American Sign Language Club                            |
| HS   | Hercyk, Aubrey Ann       | American Sign Language No Plan                         |
| EE   | Higgins, Deanna T.       | Veteran's Assistant                                    |
| HS   | Howe, Shanna M.          | Math Algebra II Facilitator                            |
| HS   | Howe, Shanna M.          | Oklahoma Mathematics League                            |
| HS   | Hughes, Julia Gale       | Math Pre-Calculus Facilitator                          |
| HS   | Hughes, Julia Gale       | Technology Team Member                                 |
| NW   | Hutton, Martha Womble    | Special Education Coordination and Consultation 4 Days |
| HS   | Johnson, Jordan Leigh    | AVID Site Team Member                                  |
| HS   | Kemp, Leslie Rebecca     | FCCLA  |

| Site | Name                          | Description                                   |
|------|-------------------------------|---|
| HS   | Marshall, Shala S.            | Technology Team Member                        |
| HS   | Marshall, Shala S.            | World Language Curriculum Specialist          |
| HS   | Marshall, Shala S.            | Spanish Club                                  |
| HS   | Marshall, Shala S.            | Spanish Honor Society                         |
| EE   | McNamara, Elizabeth B.        | Lighthouse Coordinator                        |
| HS   | Mullins, Kari N.              | English Mentorship Coordinator                |
| HS   | Nassar, Traci P.              | Advisory Curriculum Coordinator               |
| HS   | Nassar, Traci P.              | AP and PSAT Testing Coordinator               |
| HS   | Nissley, Stacy Lynn           | Special Education Coordinator                 |
| HS   | Paliotta, Robyn F.            | 1/2 Math Materials Coordinator                |
| HS   | Patterson, Dana M.            | Professional Development Committee            |
| HS   | Rafferty, Shawn Anthony       | Forensic Team                                 |
| HS   | Rafferty, Shawn Anthony       | National Forensic League                      |
| HS   | Rafferty, Shawn Anthony       | Speech/Debate Head Coach                      |
| HS   | Rafferty, Shawn Anthony       | Speech/Debate Workshop                        |
| HS   | Roberts, Ramona Lynnelle      | Special Education Coordinator                 |
| DIST | Rosler, Halley Catherine Loeb | ESY Supervision 20 Days                       |
| EE   | Sanditen, Mitchell L.         | First Tee Coordinator                         |
| HS   | Schepers, Amy Lynette         | Pre-Med Society/Blood Drives                  |
| HS   | Tattershall, Susie Louise     | Chinese Club                                  |
| HS   | Tattershall, Susie Louise     | Chinese Exchange Program                      |
| HS   | Vanvalin, Lanae Michelle      | AVID Coordinator                              |
| HS   | Weilacher, Heather Danielle   | Math Club/Mu Alpha Theta                      |
| HS   | Wright, Anmarie               | Veteran's Day Assembly Coordinator            |
| HS   | Wright, Anmarie               | Teachers and Seniors of the Month Coordinator |

**\$88,682.03**

**APPENDIX B  
SUBSTITUTE TEACHERS  
2017-2018**

1. Allison Bowen
2. Hannah E. Bradshaw
3. Stephanie L. Cannon
4. Mari Thea Cantrell
5. Kimberly R. Corliss
6. Gloria J. Davis
7. Ralsa Patrick Durham
8. Judith K. Dysart
9. Faye J. Hickman
10. Evelyn Jasso
11. Karen S. Mikels
12. Paula W. Keck Moore
13. Roberta M. Pepin
14. Alisha L. Pittman
15. Janette D. Stewart



Regular Board Meeting  
October 2, 2017

**APPENDIX C**  
**STUDENT TRANSFER REQUESTS**  
**2017-2018**

**RECOMMEND DISAPPROVAL** of the following Emergency Transfer File Numbers:

1. E-18-59