

Jenks Public Schools, ISD No. 5
Board of Education Regular Meeting Agenda
March 6, 2017, 5:00 p.m.
Education Service Center, Board Room
211 East A Street
Jenks, OK 74037

I. Call Meeting to Order

II. Roll Call

III. Pledge of Allegiance to Flag: *Macy LeMaster and Noah Markham*

West Intermediate Students

IV. Reorganization of the Board of Education

A. Discussion, consideration, and possible vote to approve or disapprove the reorganization of the Board of Education as follows:

Melissa Abdo

1. Election of President
2. Election of Vice President
3. Election of Clerk of the Board
4. Election of Deputy Clerk of the Board

V. Oath of Office

A. Administration of the Oath of Office:

Melissa Abdo

1. Clerk of the Board
2. Deputy Clerk of the Board

VI. Special Recognition

A. Arts and Humanities Council of Tulsa Mayfest Young Artist Awards Clifton Raphael/Jill Flummerfelt
Winners - Ethan Dennis (Film) and Andrew Day (Art)

B. 6A State Championship, Highest Pom Division Score, and Academic Award Winner - Varsity Pom; Tony Dillingham/Tracye Stimson

6A State and National Championship - Freshman Pom; and
6A State Championship and Showmanship Award - Middle School Pom

C. 6A Boys' Swimming State Championship and Academic State Championship

Tony Dillingham/John Turner

VII. Public Comments - (Restricted to specific agenda item as listed for this meeting.)

VIII. Excellence in Education Reports

A. West Intermediate

Michelle Sumner

B. Financial Services

Joy Plested

IX. Consent Agenda

A. Motion and possible vote to approve or disapprove the following General Consent Agenda, items A - U, (per attached)

X. School Operation

A. Discussion, consideration, and possible vote to approve or disapprove the lowest responsible bid for the renovation of the heating, ventilation and air conditioning equipment at East Intermediate cafeteria

Roger Wright

- B. Discussion, consideration, and possible vote to approve or disapprove the lowest responsible bid for lawn maintenance services at Southeast Elementary, East Elementary, West Elementary, Northwest Elementary, West Intermediate, East Intermediate and Middle School Kevin Harper
- C. Discussion, consideration, and possible vote to approve or disapprove the lowest responsible bids for the High School Building 5 & 6 Renovation Project/Phase II – Bid Packages #6A and #8E Jeffrey Beyer
- D. Discussion, consideration, and possible vote to approve or disapprove the assignment of bids for the High School Building 5 & 6 Renovation Project/Phase II – Bid Packages #6A and #8E to Flintco as Construction Manager Jeffrey Beyer
- E. Discussion, consideration, and possible vote to approve or disapprove LD Kerns Contractors as the Construction Manager for the Education Service Center - HR Renovation Project Jeffrey Beyer
- F. Monthly construction report and discussion Jeffrey Beyer

XI. Finance

- A. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$24,660,000.00 General Obligation Combined Purpose Bonds of the School District Cody Way
- B. Review and discussion of the general operating funds, revenue and expenditure budget, Treasurer's reconciled cash report and investment portfolio Cody Way

XII. Personnel

- A. Discussion, consideration, and possible vote to approve or disapprove the elementary and intermediate staffing plan for 2017-2018 school year Dana Ezell
- B. Motion and possible vote to accept or reject resignations received since agenda posting Dana Ezell

XIII. New Business

XIV. Adjournment

- A. Motion and possible vote to adjourn meeting

Name of Person Posting Notice Kim Bourke, Clerk of the Board



Signature

Posted this 3rd day of March, 2017, at 5:00 p.m., enclosed in the bulletin case, located at the south entrance of the Jenks Public Schools Education Service Center, 211 East A Street, Jenks, OK.

Individuals requiring signing accommodations should notify the Clerk or Deputy Clerk of the Board at least 24 hours in advance of meeting time.

GENERAL CONSENT AGENDA
March 6, 2017

IX. APPROVE OR DISAPPROVE THE FOLLOWING GENERAL CONSENT AGENDA ITEMS A – U

A. RECOMMEND APPROVAL of Request for Long Term Leave without Pay (2017-2018 School Year)

- | | |
|----------------------------|---|
| 1. Courtney Kibby Cooper | Kindergarten Teacher – Southeast Elementary |
| 2. Allison Amanda Lawson | Second Grade Teacher – East Elementary |
| 3. Kathryn Elizabeth Lodge | Fourth Grade Teacher – West Elementary |
| 4. Kristen Leigh Morrow | Special Education Teacher – East Elementary |
| 5. Ashley Nicole Quezada | Pre-Kindergarten Teacher – East Elementary |

B. RECOMMEND APPROVAL of Retirement – Certified

- | | |
|---------------------|-----------------|
| 1. Robin K. Carley | Eff: 06/02/2017 |
| 2. Diane Elise Frie | Eff: 06/02/2017 |

C. RECOMMEND APPROVAL of Resignation – Certified

- | | |
|------------------------------|-----------------|
| 1. Angela Renee Beene-Hobson | Eff: 06/30/2017 |
| 2. Taylor Lynn Bennett | Eff: 03/10/2017 |
| 3. Kimberly Michelle Mullins | Eff: 03/10/2017 |
| 4. Elizabeth Jordan Roy | Eff: 03/10/2017 |

D. RECOMMEND APPROVAL of Reassignment – Certified

- | | |
|---------------------------|--|
| 1. Tara Lee Hairrell | From: Pre-Kindergarten Teacher – West Elementary
To: Assistant Principal – Northwest Elementary
Eff: 08/01/2017 |
| 2. Kimberly Ann McDaniel | From: Curriculum Resource Instructor – Southeast Elementary
To: Assistant Principal – Southeast Elementary
Eff: 08/01/2017 |
| 3. Amanda Brook Moore | From: Curriculum Resource Instructor – West Elementary
To: Building Principal – West Elementary
Eff: 08/01/2017 |
| 4. Angelia Yvonne Salamat | From: Temporary Spanish Teacher – East Intermediate
To: Intern Assistant Principal – Northwest Elementary
Eff: 08/14/2017 |
| 5. Angela Suzanne Timmons | From: Gifted Teacher – West Elementary
To: Curriculum Resource Instructor – West Elementary
Eff: 08/14/2017 |

E. RECOMMEND APPROVAL of Request for Leave without Pay – Certified

- | | | |
|-------------------------|----------|-------------------------|
| 1. Elizabeth Diane Hays | Two days | 02/06/2017 & 02/07/2017 |
| 2. Mary J. Hester | One day | 02/23/2017 |
| 3. Jennifer Klaus | Two days | 04/27/2017 & 04/28/2017 |
| 4. Kristen Leigh Morrow | Two days | 03/02/2017 & 03/03/2017 |

- | | | |
|----------------------|---------|------------|
| 5. Paige Marie Neil | One day | 02/22/2017 |
| 6. Deanna J. Tirrell | One day | 02/10/2017 |

F. RECOMMEND APPROVAL of Resignation – Classified

- | | | |
|--------------------------|------|------------|
| 1. Robert M. Ague Jr. | Eff: | 02/13/2017 |
| 2. Jennifer Anne Hendrex | Eff: | 03/02/2017 |

G. RECOMMEND APPROVAL of Termination – Classified

- | | | |
|--------------------------------|------|------------|
| 1. Amy Beth Crawford | Eff: | 02/08/2017 |
| 2. Michael David James | Eff: | 03/01/2017 |
| 3. Derrick Liburd Lawrence Jr. | Eff: | 03/01/2017 |

H. RECOMMEND APPROVAL of Reassignment – Classified

- | | | |
|------------------------|-------|---|
| 1. Karen Sue Gwinn | From: | Bus Driver, 25hrs/9mos – Transportation & Noon Duty Assistant,
10hrs/9mos – Southeast Elementary |
| | To: | Bus Driver, 25hrs/9mos – Transportation |
| | Eff: | 01/20/2017 |
| 2. Blessy Mole James | From: | Child Nutrition Worker I, 30hrs/9mos – High School Cafeteria |
| | To: | Child Nutrition Worker I, 40hrs/9mos – East Intermediate Cafeteria |
| | Eff: | 02/02/2017 |
| 3. Mitchell Lee Parker | From: | Bus Driver, 25hrs/9mos – Transportation & Temporary Bus Assistant,
10hrs/9mos – Transportation |
| | To: | Bus Driver, 25hrs/9mos – Transportation & Noon Duty Assistant,
10hrs/9mos – East Elementary |
| | Eff: | 01/31/2017 |
| 4. Carrie N. Pyle | From: | Payroll Specialist – Education Service Center |
| | To: | Payroll Coordinator – Education Service Center |
| | Eff: | 07/01/2017 |

I. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract

- | | |
|----------------------------|--|
| 1. Cindi Lu Bradley | NAE Afterschool Tutor – Student Programs |
| 2. Hannah Belle Collins | High School Meet Lifeguard – Athletics |
| 3. Jordan Blair Corbett | Title III Tutor – Student Programs |
| 4. Christine Ellen Grigby | RSA Tutor – Teaching and Learning |
| 5. James Austin Gross | Girls Soccer Booster Part-time Assistant – Athletics |
| 6. Laura Beth Hightower | Title III Tutor – Student Programs |
| 7. Brittany Nicole Jeffus | Summer Enrollment Help – Enrollment Center |
| 8. Jordan Mackenzie Lefler | Title III Tutor – Student Programs |
| 9. Holly Ann Miller | Title III Tutor – Student Programs |
| 10. Kathleen A. Oliver | Title III Tutor – Student Programs |
| 11. Ritu Shishodia | RSA Tutor – Teaching and Learning |
| 12. Lisa M. Svendsen | Summer Enrollment Help – Enrollment Center |
| 13. Khawmsan Lun Taithul | Temporary Interpreter – Student Programs |
| 14. Christy Marie Turner | Title III Tutor – Student Programs |
| 15. Natalia A. Wright | Title III Tutor – Student Programs |

J. RECOMMEND APPROVAL to Hire – Adjunct – Community Education

1. Hannah Belle Collins Lifeguard, Swim Club Lifeguard & Birthday Party Lifeguard – Jenks Trojan Swim Club
2. Gamela Beth Ann Matthews TAG/Excel Coach – Jenks Gymnastics Club

K. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract – Community Education

1. Makenley Church Scorekeeper/Clockrunner – Jenks Trojan Hoops
2. Victoria Fouke Floating Gymnastics Assistant Coach – Jenks Gymnastics Club
3. Riley Luttrell Part-time Student Sales Associate – Jenks Trojan Shop
4. Barbara Ann Sheely Canvas for Parents – JCE Site Grant

L. RECOMMEND APPROVAL of Request for Leave without Pay – Classified

1. Krista Michelle Blanche Four days 02/13/2017 thru 02/16/2017
2. Kayleigh Louise Brown One day 01/31/2017
3. Phyllis Jewell Caul One-half day 01/27/2017
4. Dustin T. Cherry One-half day 02/09/2017
5. JaNelle Leigh Collins Three days 02/06/2017, 02/07/2016, 02/17/2017 (½) & 02/20/2017 (½)
6. David DeLay One day 02/10/2017
7. Melissa Sue Embry Two days 03/30/2017 & 03/31/2017
8. Rachael Elaine Hatley One day 01/31/2017
9. Jennifer Anne Hendrex One day 02/16/2017
10. Rosemary W. Herring Three days 03/08/2017 thru 03/10/2017
11. Laurie B. Martin Two days 02/09/2017 & 02/10/2017
12. John Dale Meadows One-half day 02/20/2017
13. Ulrike Martha Ralston Two & one-half days 03/20/2017, 03/21/2017 & 03/22/2017 (½)
14. Sree Revathi Kamala Ramaswami Three days 01/30/2017 thru 02/01/2017
15. Mayra Evelin Rangel Two days 02/07/2017 & 02/08/2017
16. Sarah Faye Riggs Two days 02/01/2017 & 02/02/2017
17. Kimberly M. Rodrigues Four days 02/03/2017, 02/06/2017, 02/08/2017 & 03/02/2017
18. Brooke Nicole Rolison One day 02/03/2017
19. Lisa Kay Sarinske Three & one-half days 02/07/2017 thru 02/09/2017 & 02/10/2017 (½)
20. Leslie E. Schepers One-half day 02/16/2017
21. Beth Ann Schroeder One day 01/27/2017
22. Tammy Sears Two & one-half days 03/07/2017 (½), 03/10/2017, 03/23/2017

M. RECOMMEND DISAPPROVAL of Request for Leave without Pay – Classified

1. Jodi R. Farr One-half day 02/02/2017
2. Tammy Sears Seven days 02/10/2017, 02/13/2017, 02/14/2017, 02/15/2017, 02/22/2017, 02/23/2017 & 02/28/2017

N. RECOMMEND APPROVAL of Donated Sick Leave per Policy 2.28.13

1. Lacey Raelyn LaBelle

O. RECOMMEND APPROVAL of Resignation Agreement with George C. Villarreal Jr.

P. RECOMMEND APPROVAL of Substitutes for 2016-2017, as Listed on Appendix A

Q. RECOMMEND APPROVAL of Agreements and Contracts for Professional Services:

<u>Vendor</u>	<u>Service</u>
1. Barlow Education Management Services, LLC	Contract Negotiations
2. Jay McTighe	Professional Development
3. Kim Miller Clark – Pom Zone	Pom Dance Technique
4. Metro Christian Academy	Aquatic Center Rental Agreement
5. Dr. Larry L. Mullins	Clinical Supervision
6. Sooner Commercial Cleaning	Addendum – Agricultural Facility
7. Sports Photos USA	Meet Photography Contract
8. The University of Tulsa	Academic Services Agreement

R. RECOMMEND APPROVAL of the transfer and assignment of public safety communications frequency from the City of Jenks to the Jenks Public Schools Campus Police Department

S. RECOMMEND APPROVAL of the following donation(s):

1. \$16,698.44 from LD Kerns Contractors for Professional Services donated In-Kind to build out and complete the Education Service Center HR Renovation Project
2. One dual axel enclosed trailer valued at approximately \$7,000.00 from Brian and Melissa Rickman
3. \$3,000.00 from Bob and Lori Howard of Jostens for the High School Mr. and Miss JHS Scholarship
4. 15 types of trees valued at \$2,375.00 from Tulsa Growers for the Agricultural Science Facility
5. \$1,364.99 from ServPro to Jenks Public Schools General Fund
6. \$1,000.00 from Champagne Metals to Jenks High School Boys Lacrosse Club
7. \$500.00 from American Heritage Bank for the West Intermediate Penguin Plunge
8. \$500.00 from Curtin Drug for the West Intermediate Penguin Plunge
9. One 50" 4K UHD television valued at \$500.00 from Document Imaging Solutions for the Employee Appreciation Banquet
10. \$500.00 from Jesse Markham of Electrical Consultant, Inc. for the West Intermediate Penguin Plunge
11. \$500.00 from Ernie Graves Company for the West Intermediate Penguin Plunge
12. \$500.00 from First Baptist Jenks for the West Intermediate Penguin Plunge
13. \$500.00 from Henrich Dental for the West Intermediate Penguin Plunge
14. \$500.00 from Phoenix Cleaners for the West Intermediate Penguin Plunge
15. \$500.00 from Dr. Corbyn VanBrunt of Smiles of Tulsa for the West Intermediate Penguin Plunge

T. RECOMMEND APPROVAL of Minutes of Regular Board Meeting February 6, 2017

U. RECOMMEND APPROVAL of Encumbrance Purchase Orders numbered: 1702485 - 1702782, Activity Fund Transfers, Community Education Report, and attached Accounts Payable for Bond Fund(s), Building Fund(s), Child Nutrition Fund, General Fund, Medical Insurance Fund, School Activity Funds, and Ratification of February 2017 Payrolls, previously approved by the Board upon which checks have been issued; and authority to issue payrolls during March 2017

*****END OF GENERAL CONSENT AGENDA*****

**APPENDIX A
SUBSTITUTES
2016-2017**

Substitute Teachers

1. Andrea Michelle Gann
2. Jillian Madison Grable
3. Danielle Nicole Jewell
4. Michelle Ranae Kelly
5. Fang Liu
6. Joan Isabel Lynch
7. Noreen Malik
8. Elizabeth Nell Mayes
9. Kelsey Rae Morrow
10. MaryAnn Sherbon
11. Jennifer Christine Smith
12. Elizabeth Ellen Whalen
13. Danielle Wyman

Child Nutrition Substitutes

1. Gary L Clark
2. Sarah Ruth King
3. Aleah Sam