

**Jenks Public Schools, ISD No. 5**  
**Board of Education Regular Meeting Agenda**  
**February 6, 2017, 5:00 p.m.**  
**Education Service Center, Board Room**  
**211 East A Street**  
**Jenks, OK 74037**

**I. Call Meeting to Order**

**II. Roll Call**

**III. Pledge of Allegiance to Flag: Sarah Bridenstine and Joseph Ford**

**Southeast Elementary Students**

**IV. Special Recognition**

**A. 7th Grade Chess Champion - Ryan Amburgy**

**Nick Brown**

**B. Middle School MathCounts Champion - Victor Zhu**

**Nick Brown**

**C. Boys Individual Class 6A Cross Country State Champion and the Male State of Oklahoma Gatorade Cross Country Athlete of the Year – Matt Young**

**Tony Dillingham/Tanner Culbreath**

**D. U.S. Cellular Most Valuable Coach - Allan Trimble**

**Tony Dillingham**

**E. 2017 Oklahoma State University College of Education Rising Star Recipient - Moriah Widener**

**Michelle Sumner**

**F. JPS Site Teachers of the Year**

**Mary Kathryn Moeller**

**G. West Elementary - International Baccalaureate Primary Years Programme**

**Suzanne Lair**

**V. Public Comments - (Restricted to specific agenda item as listed for this meeting.)**

**VI. Excellence in Education Reports**

**A. Middle School**

**Nick Brown**

**B. Community Education**

**Alice Bowling**

**C. Communications**

**Rob Loeber**

**VII. Consent Agenda**

**A. Motion and possible vote to approve or disapprove the following General Consent Agenda, items A - S, (per attached)**

**VIII. School Operation**

**A. Discussion, consideration, and possible vote to approve or disapprove the engagement of McDaniel Acord, PLLC for legal services associated with representing the interests of Jenks Public Schools in the State Aid Recoupment Dispute companion cases**

**Stacey Butterfield**

**B. Discussion, consideration, and possible vote to approve or disapprove the lowest responsible bid for the Northwest Elementary School Project – bid package #6 and approve or disapprove the assignment of the bid to Crossland Construction as Construction Manager**

**Jeffrey Beyer**

C. Discussion, consideration, and possible vote to approve or disapprove the lowest responsible bids for the High School Stadium/Classroom Project – re-bid of packages #9C & #14A and approve or disapprove the assignment of the bids to Flintco as Construction Manager

Jeffrey Beyer

D. Monthly construction report and discussion

Jeffrey Beyer

**IX. Finance**

A. Review and discussion of the general operating funds, revenue and expenditure budget, Treasurer's reconciled cash report and investment portfolio

Cody Way

**X. Personnel**

A. Discussion, consideration, and vote to approve or disapprove the following new positions for the 2016-2017 school year:

Stacey Butterfield/Dana Ezell

1. Classified – Title I Funds

a. 1.0 Parent and Community Liaison (Temporary), 40 hours/10 months and 36 hours/2 months – East Elementary

2. Administrator – General Fund

a. 1.0 Director of Personnel – Education Service Center

B. Motion and possible vote to accept or reject resignations received since agenda posting

Dana Ezell

**XI. New Business**

**XII. Adjournment**

A. Motion and possible vote to adjourn meeting

Name of Person Posting Notice

Kim Bourke, Clerk of the Board



Signature

Posted this 3<sup>rd</sup> day of February, 2017, at 5:00 p.m., enclosed in the bulletin case, located at the south entrance of the Jenks Public Schools Education Service Center, 211 East A Street, Jenks, OK.

Individuals requiring signing accommodations should notify the Clerk or Deputy Clerk of the Board at least 24 hours in advance of meeting time.

GENERAL CONSENT AGENDA  
February 6, 2017

VII. APPROVE OR DISAPPROVE THE FOLLOWING GENERAL CONSENT AGENDA ITEMS A – S

A. RECOMMEND APPROVAL of Resignation – Certified

1. Elizabeth Irene Elias Eff: 01/27/2017

B. RECOMMEND APPROVAL to Hire – Certified Temporary Contract

1. Haylee Victoria Dowler .5 Music Teacher – West Elementary
2. Kristen Marie Taylor .5 Speech Language Pathologist – West Elementary

C. RECOMMEND APPROVAL to Hire – Certified Substitute

1. Karen Renee Adamson Eff: 01/23/2017
2. Cathy Michelle Koehn Eff: 01/30/2017
3. Larry L. Ravenscroft Eff: 04/09/2017
4. Virginia Sue Williams Eff: 02/16/2017

D. RECOMMEND APPROVAL to Hire – Adjunct Coach

1. Lindsay Marie Bone MS Tennis Assistant – Athletics

E. RECOMMEND APPROVAL of Request for Leave without Pay – Certified

1. Sarah Beyer One day 02/03/2017
2. Mary Jeanne Riley Two days 03/09/2017 & 03/10/2017

F. RECOMMEND APPROVAL of Resignation – Classified

1. Kara Cagle Eff: 01/27/2017
2. Alyssa Brooke Davis Eff: 01/27/2017
3. Melissa Ann Gray Eff: 02/01/2017
4. Donna Machele Marrs Eff: 01/27/2017
5. Tracy Lynn Norris Eff: 02/13/2017
6. Jessica Brook Scoggins Eff: 01/26/2017
7. Danielle Lea Wyman Eff: 02/03/2017

G. RECOMMEND APPROVAL of Reassignment – Classified

1. Timothy James Chandler  
From: Bus Driver, 25hrs/9mos – Transportation  
To: Bus Driver, 25hrs/9mos – Transportation & Noon Duty Assistant,  
10hrs/9mos – Southeast Elementary  
Eff: 12/20/2016
2. Henry Ray Deaton  
From: Bus Driver, 25hrs/9mos – Transportation  
To: Bus Driver, 25hrs/9mos – Transportation & Noon Duty Assistant,  
10hrs/9mos – West Elementary  
Eff: 01/12/2017

- |                              |  |
|------------------------------|--|
| 3. Rory Kinsey               | From: Teacher Assistant, 40hrs/9mos – Early Childhood Center<br>To: Teacher Assistant, 40hrs/12mos – Early Childhood Center<br>Eff: 01/11/2017 |
| 4. Pauline M. Nagelschneider | From: Assistant Registrar, 35hrs/10mos – High School<br>To: Registrar, 40hrs/10mos & 36hrs/2mos – High School<br>Eff: 02/01/2017               |

**H. RECOMMEND APPROVAL to Hire – Classified**

- |                              |   |
|------------------------------|---|
| 1. Debbie Lee Beaver         | Early Childhood Assistant, 30hrs/9mos – West Elementary                   |
| 2. Kyle J. Burns             | Temporary Paraprofessional, 35hrs/9mos – Middle School                    |
| 3. JaNell Leigh Collins      | Teacher Assistant, 35hrs/9mos – East Intermediate                         |
| 4. Clayton Leroy Cothran     | Bus Driver, 25hrs/9mos & Temporary Bus Driver 10hrs/9mos – Transportation |
| 5. Stacy L. Fraser           | Assistant Registrar, 35hrs/10mos – High School                            |
| 6. Lauren Paige Hayes        | Teacher Assistant, 40hrs/12mos – Early Childhood Center                   |
| 7. Rosemary W. Herring       | Temporary Paraprofessional, 35hrs/9mos – West Elementary                  |
| 8. Jennifer Thilman Jennings | Teacher Assistant, 35hrs/9mos – Southeast Elementary                      |
| 9. Gary Wayne McWherter      | Assistant Site Maintenance, 35hrs/10mos – East Elementary                 |
| 10. Brooke Nicole Rolison    | Child Nutrition Worker I, 30hrs/9mos – West Elementary Cafeteria          |

**I. RECOMMEND APPROVAL of Request for Leave without Pay – Classified**

- |                             |              |   |
|-----------------------------|--------------|---|
| 1. Kayleigh Louise Brown    | One-half day | 01/11/2017  |
| 2. Saida Edith Castro Lemus | Seven days   | 01/04/2017 thru 01/11/2017 & 2/08/2017  |
| 3. Sherri Ann Gourd         | Three days   | 11/08/2016 thru 11/10/2016  |
| 4. Jennifer Anne Hendrex    | One day      | 01/17/2017  |
| 5. Jennifer N. Hoog         | Two days     | 04/27/2017 & 04/28/2017   |
| 6. Donna M. Marrs           | One day      | 01/24/2017  |
| 7. Sarah Riggs              | Two days     | 02/01/2017 & 02/02/2017   |
| 8. Tammy Sears              | Nine days    | 01/12/2017, 01/13/2017, 01/18/2017, 01/19/2017,<br>01/23/2017, 01/26/2017, 01/31/2017, 02/02/2017 &<br>02/09/2017 |
| 9. Kramer Chase Simmonds    | One day      | 11/11/2016  |

**J. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract**

- |                            |   |
|----------------------------|---|
| 1. Nicole Ashley Bedrosian | RSA Tutor – Teaching and Learning                       |
| 2. Jarred Anthony Carey    | Assistant Guard Director – High School Band             |
| 3. Jara Michelle Clark     | Winter Guard – High School Band                         |
| 4. Stacey L. Cremin        | Career Shadowing Temporary Assistant – Student Programs |
| 5. Gail P. Foster          | RSA Tutor – Teaching and Learning                       |
| 6. Cing Sian Lun           | Temporary Zomi-Burmese Liaison – Student Programs       |
| 7. Antonia Eloisa Parchuri | RSA Tutor – Teaching and Learning                       |
| 8. Chelsea Lynn Sexton     | Summer Enrollment Help – Enrollment Center              |

**K. RECOMMEND APPROVAL to Hire – Adjunct – Community Education**

- |                          |  |
|--------------------------|--|
| 1. Ashley Annette Mackey | Gymnastics Coach, Compulsory Team & Private Gymnastics Lesson Instructor – Jenks Trojan Gymnastics |
|--------------------------|--|

**L. RECOMMEND APPROVAL to Hire – Temporary Assignment Contract – Community Education**

- |                                 |  |
|---------------------------------|--|
| 1. Andie Buff                   | Private Swim Lesson Instructor – Trojan Swim Club  |
| 2. Christian Earl Burke         | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 3. Naomi Rae Curtis             | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 4. Sydney Marie Drake           | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 5. Pam M. Dupont                | Spelling Bee Bonus Hour – JCE Site Grant   |
| 6. Dawson Ellis                 | Scorekeeper and /or Clockrunner – Trojan Hoops   |
| 7. Bernie Hand                  | Semi Private Swim Lesson Instructor & Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center |
| 8. Lorah Heald                  | Private Swim Lesson Instructor – Trojan Swim Club  |
| 9. Kathy S. Hawkins             | Event Manager – Planetarium Show   |
| 10. Lorah Heald                 | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 11. Candace N. Huetter          | Canvas for Parents – JCE Site Grant  |
| 12. Jordan Aleese Jankowski     | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 13. Claiborne Jossette Lawrence | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 14. Lauren Reese Lukeman        | Reading Tutor – JCE Site Grant   |
| 15. Kelly S. Madden             | Night Supervisor – Brochure Classes  |
| 16. Sarah Elizabeth Miller      | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 17. Jamie Nicole Powers         | Canvas for Parents & Family STEM Night – JCE Site Grant                                      |
| 18. Diane M. Purdy              | Night Supervisor – Brochure Classes  |
| 19. Melynda Elizabeth Quiroz    | Swim Club Meet Lifeguard – Jenks Trojan Aquatic Center                                       |
| 20. Bryan G. Ruh                | Gatekeeper –Trojan Hoops   |
| 21. Savannah Grace Severino     | Scorekeeper and /or Clockrunner – Trojan Hoops   |
| 22. Cassandra Alice Sexton      | Private Swim Lesson Instructor – Trojan Swim Club  |
| 23. Alexander David Yanchunas   | Swim Lesson Assistant – Jenks Aquatic Center   |
| 24. Jessie Thomas               | Scorekeeper and/or Clockrunner – Trojan Hoops  |
| 25. Moriah Widener              | Parent Series Teacher – JCE Site Grant   |

**M. RECOMMEND APPROVAL of Donated Sick Leave per Policy 2.28.13**

1. Maudie Ellen Mathews

**N. RECOMMEND APPROVAL of Substitute Teachers for 2016-2017, as Listed on Appendix A**

**O. RECOMMEND APPROVAL of Open Transfer Requests, as listed on Appendix B**

**P. RECOMMEND APPROVAL of Agreements and Contracts for Professional Services:**

<u>Vendor</u>	<u>Service</u>
1. Tracy Balzer	Calligraphy Class
2. FORECAST5 ANALYTICS	Customer Agreement
3. Martha Hutton	Psychological Services
4. Russ Knight	Automotive Care Class
5. Lyric Theatre of Oklahoma	Set/Props Package Lease
6. Mabee Center	Rental Agreement
7. Dana Morris	Yoga for Kids Course
8. PowerSchool	Renewal Agreement
9. Lindsay R. Redman	Professional Development- Concept Based Learning and Curriculum Development (Date Change)
10. Sports Endeavors, Inc.	Lacrosse Apparel & Spirt Products Vendor

- 11. Studer Education Stakeholder Surveys
- 12. Tulsa Regional STEM Alliance Aquatic Center Rental Agreement

**Q. RECOMMEND APPROVAL** of the following donation(s):

- 1. \$2,500 from Servpro of South Tulsa County to Jenks Public Schools' Employee Appreciation Banquet
- 2. \$1,000.00 from Sooner Cleaning to Jenks Public Schools' Employee Appreciation Banquet
- 3. \$1,000.00 from Corbyn VanBrunt, D.D.S., P.C. to the High School Girls' Lacrosse Booster Club

**R. RECOMMEND APPROVAL** of Minutes of Regular Board Meeting January 16, 2017

**S. RECOMMEND APPROVAL** of Encumbrance Purchase Orders numbered: 1702282 - 1702484, Activity Fund Transfers, Community Education Report, and attached Accounts Payable for Bond Fund(s), Building Fund(s), Child Nutrition Fund, General Fund, Medical Insurance Fund, School Activity Funds, and Ratification of January 2017 Payrolls, previously approved by the Board upon which checks have been issued; and authority to issue payrolls during February 2017

\*\*\*\*\*END OF GENERAL CONSENT AGENDA\*\*\*\*\*

**APPENDIX A  
SUBSTITUTE TEACHERS  
2016-2017**

1. Peggy M. Anderson
2. Thomas Anderson
3. Katherine Pauline Bell
4. Kelly Ann Bezan
5. Jacklyn Frances Capite
6. Erin A. Carney
7. Sharon Kay Chucoski
8. Evan Bradford Davis
9. Hannah Leigh Holcum
10. Kirsten Hoopert
11. Erin Elizabeth Janssen
12. Laura Kathryn Keil
13. Ann Krenz
14. Emily Beth Lankford
15. Elena Kate Rosemary Mackey
16. Donna Machele Marrs
17. Kira Diane McClure
18. Shante McCoy
19. Amy L. Moore
20. Olutayo Benjamin Olatunji
21. Phillip Arthur Pontious, Jr
22. Dana Marie Price
23. Preethi Rajagopalan
24. Jazmine Roberts
25. Jerry Lynn Sharpnack
26. Brandon Smith
27. Marcia Leyare Toomey
28. Cassandra Shayne Tyler
29. Horace Snead Wellons, Jr

Regular Board Meeting  
February 6, 2017

**APPENDIX B**  
**STUDENT TRANSFER REQUESTS**  
**2016-2017**

**RECOMMEND APPROVAL** of the following Open Transfer file numbers:

1. O-17-100
2. O-17-101